

City Commissioners
Dan Streit
Tom Budniak
Robert Longshore
David Westerman

CITY OF BARBOURMEADE
P.O. Box 6525
Louisville, Kentucky 40206-6525
www.barbourmeade.org

Mayor
Bryan Coomer

City Treasurer
Chris Russell
City Clerk
Brian Davis
City Attorney
L. Stanley Chauvin
City Engineer

Monthly City Meeting
Monday, October 21, 2021

Mayor Bryan Coomer began the meeting at 7:01 p.m. via ZOOM, as advertised on the Barbourmeade website. The following commissioners and officials were present: Mayor Bryan Coomer, David Westerman, Tom Budniak, Rob Longshore, City Attorney Stan Chauvin, City Treasurer Chris Russell, and City Clerk Brian Davis.

Members of the public present include Jon Muscutt.

MEETING MINUTES

The minutes from the September 20, 2021 meeting were considered for approval. Commissioner Longshore made a motion to approve the minutes as submitted. Commissioner Budniak seconded. The motion passed by a vote of 4-0.

TREASURER'S REPORT

City Treasurer Chris Russell presented the treasurer's report for activities through September 30, 2021. The balance sheet shows approximately \$1.4 million. New property taxes have started coming in so that is why the amount of cash in the bank has increased. Mayor Coomer said he has made attempts to correct the mailing problem by posting the city's normal post office address on the Barbourmeade Facebook page. City Treasurer Russell said he is still receiving some phone calls about returned bills, and it was determined the grace period should be extended through the end of October.

Commissioner Longshore inquired about the status of older delinquent tax bills. City Attorney Stan Chauvin stated he will send a letter with a draft lien to all those with delinquent taxes and if he doesn't hear from them the liens will be filed. He will report back to the Commission at the November meeting.

Commissioner Bundiak made a motion to approve the report as submitted. Commissioner Westerman seconded the motion. The motion passed by a vote of 4-0.

WARRANTS – BILLS FOR PAYMENT

City Treasurer Chris Russell presented the warrants for October 2021 (Warrant 10-1 through 10-09). Commissioner Longshore made a motion to approve the warrants as submitted. Commissioner Westerman seconded the motion. The motion passed by a vote of 4-0.

CITY ENGINEER DISCUSSION

Jon Muscutt joined the meeting and introduced himself to the Commission. He has expressed interest in being the next city engineer. Commissioner Tom Budniak asked about his education and experience. He has a mechanical engineer education and about seven years of experience. He has transitioned to doing real estate, but feels he is able to look up rules and regulations regarding civil design matters.

City Commissioner Rob Longshore asked about his experience reviewing bids and contracts for work. Mr. Muscutt discussed how he has had to put out bids for projects he has worked on and negotiated with

potential contractors on items. Most of the types of bids he has reviewed has been on the “mechanical” side of buildings and such, not projects related to asphalt and parking areas. Commissioner Longshore asked about his ability to review construction plans or blueprints. Mr. Muscutt said this would be a strong point of his, and he is confident on his ability to review them against the ordinances and rules.

Mayor Coomer asked Mr. Muscutt about whether he would be able to come up with improvement specifications for paving projects like the former city engineer was able to do since he was a licensed civil engineer. Mr. Muscutt said he feels it would be the contractor’s responsibility to bid based on metro requirements and guidance. He would be able to compare the bids and maybe compare them to the metro requirements to make sure they were doing it properly. City Attorney Chauvin stated there are some complications since we are a public agency and there are rules for bids and how much contact you can have with people before accepting bids.

Mayor Coomer explained to Mr. Muscutt the role of the city engineer and that it is a non-voting role.

City Attorney Chauvin explained that the city engineer is an appointed position and works at the commission’s will.

Commissioner Budniak made a motion to appoint Jon Muscutt as City Engineer effective November 1, 2021 (upon acceptance by Mr. Muscutt). Commissioner Longshore seconded the motion. The motion passed by a vote of 4-0.

PUBLIC COMMENT

None.

MAYOR’S REPORT

Mayor Bryan Coomer provided a follow up report on the person leaving the inappropriate letters in people’s mailboxes. All but one of the charges were dismissed, and there is a bench warrant served for him. He reiterated that the tax grace period would be extended to the end of October and the city will deal with this on a per case basis. Also, he has attempted to contact AT&T about the potential work but has not received a response.

SANITATION

Commissioner David Westerman said the recycling bin swap-out appears to be complete. He followed up on a request for a replacement garbage bin at one residence.

ROADS & MAINTENANCE/ANIMALS

Commissioner Robert Longshore stated the Coronado resident that had a tree removed along his property line by LG&T wants the tree replaced. Commissioner Budniak is working with the resident on replacing the tree, but the old stump has to be removed before the new tree can be planted. Also, the dead shrubs along Brownsboro Road have been replaced.

BEAUTIFICATION

Commissioner Tom Budniak reported the fall flowers have been installed. Also, he asked City Attorney Chauvin for a copy of the accident report on Brownsboro Road so he can file a claim if there was damage to any of the landscaping.

SAFETY & INSURANCE

Commissioner Dan Streit was not present and did not submit a report.

CITY ATTORNEY REPORT

City Attorney Stan Chauvin has a number of things that he will report on next month.

OLD BUSINESS

Mayor Coomer addressed the bills submitted for the Barbourmeade block party. The person who had the party did not know about the limit on reimbursement. Mayor Coomer thinks the reimbursement limit should be increased from \$150 to \$200. City Attorney Chauvin said maybe if someone is going to conduct a party like this and request funds, then maybe the party plan should be approved by the commission in an effort to protect the city from potential litigation. City Longshore stated there should be language saying the reimbursement should only be for food and non-alcoholic drinks, and a standard operating procedure for requesting reimbursements.

Motion to increase the amount of reimbursement to \$200 to be used towards food and excludes alcoholic beverages by Commissioner Westerman. Commissioner Budniak seconded the motion. The motion passed by a vote of 4-0.

NEW BUSINESS

Commissioner Budniak stated it appears as though someone has started sending emails from commissioner’s email addresses, and he isn’t sure if this is a situation for the IT people to look into. Mayor Coomer said his email address hasn’t been used, but someone is just using the names that they appear to have gotten from the website.

The next regular meeting will be on Monday, November 15, 2021 at 7:00 p.m.

With no further business to discuss, Commissioner Budniak made a motion to adjourn the meeting. Commissioner Westerman seconded. The motion passed unanimously.

The meeting ended at 8:21 p.m.

Bryan Coomer, Mayor

Attest: Brian Davis, City Clerk
