

City Commissioners  
**Dan Streit**  
**Tom Budniak**  
**Robert Longshore**  
**Lisa Crockett**

**CITY OF BARBOURMEADE**  
P.O. Box 6525  
Louisville, Kentucky 40206-6525  
[www.barbourmeade.org](http://www.barbourmeade.org)

Mayor  
**Bryan Coomer**

City Treasurer  
**Chris Russell**  
City Clerk  
**Brian Davis**  
City Attorney  
**L. Stanley Chauvin**  
City Engineer  
**Robert T. Trautwein**

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Monthly City Meeting  
Monday, December 16, 2018

Mayor Coomer began the meeting at 7:00 p.m. The following commissioners and officials were present: Mayor Bryan Coomer, Commissioner Tom Budniak, Commissioner Robert Longshore, Commissioner Dan Streit (7:05 p.m.), City Attorney Stan Chauvin, City Treasurer Chris Russell (7:05 p.m.), City Engineer Ted Trautwein, and City Clerk Brian Davis.

### **MEETING MINUTES**

The minutes from the November 19, 2018 meeting were considered. Commissioner Budniak made a motion to approve as submitted. Commissioner Longshore seconded the motion. The motion passed by a vote of 3-0.

### **PUBLIC COMMENT PERIOD**

None.

### **MAYOR'S REPORT**

Mayor Coomer presented a form from the Kentucky Department of Local Government requesting updated information for the city. Mayor Coomer will contact them for clarification on the fiscal information that is needed.

David Mudd presented his code enforcement report for the past month. He stated he does not think the tree that has been effecting site distance from Brownsboro Vista Drive down Brownsboro Road is too bad. He has also reported finding a boat on a property. The snow plow that stays parked on one of the local streets is back and he will approach the property owner about that.

Commissioner Tom Budniak stated the bush at the corner at 3200 Brownsboro Vista Drive has not been trimmed. There was also a discussion about the "temporary structure" being used as a garage on Alpena Way. There were varying opinions about whether the structure ordinance would apply since the structure existed prior to the passage of this ordinance this summer. David Mudd will go speak with the owner and report back in January.

### **TREASURER'S REPORT**

City Treasurer Chris Russell provided a report on the city's financials ending November 30, 2018. So far this year, the city has collected over \$225,000 in property taxes. This is higher than what was projected for the city budget. Commissioner Streit made a motion to approve. Commissioner Budniak seconded the motion. The motion passed by a vote of 4-0.

### **WARRANTS – BILLS FOR PAYMENT**

City Treasurer Russell presented the bills for payment for December 2018 (Warrant No. 12-1 to 12-18). Mayor Coomer stated there were three additional bills: Warrant No. 12-19 to Off Duty Ventures Inc. for \$900.00 for code enforcement services, Warrant No. 12-20 to CNA Surety for \$1,202.26 for city treasurer's bond, and Warrant No. 12-21 to CNA Surety for \$101.80 for the mayor's bond. Commissioner Streit made a motion to approve the warrants as amended. Commissioner Longshore seconded the motion. The motion passed by a vote of 4-0.

**SANITATION**

Commissioner Robert Longshore had nothing to report.

**BEAUTIFICATION**

Commissioner Tom Budniak had nothing to report.

**ROADS & MAINTENANCE/ANIMALS**

Commissioner Lisa Crockett was not present and did not submit a report.

**SAFETY & INSURANCE**

Commissioner Dan Streit reported the police patrolled over 73 hours in November. During the ice storm the police did clear two trees that had fallen into the road. He also reported that the insurance taxes collected year to date are over \$59,000.

**CITY ENGINEER REPORT**

City Engineer Ted Trautwein presented a construction plan for the city to consider. The plan is for several additions to the property at 3400 Coronado Drive. Mayor Coomer suggested we get a timeline for construction so the city can determine how long any dumpsters and temporary storage units are on site (as related to the ordinance governing such items). The city will agree to allow those items to be on site up to six months and that the construction must be completed within nine months.

The roadway bids will be ready in mid-January.

**CITY ATTORNEY REPORT**

City Attorney Stan Chauvin presented the oaths of office for all the commissioners who were elected in November. The oaths were administered to Brian Coomer, Robert Longshore, Tom Budniak and Dan Streit. Oaths were also administered to City Treasurer Chris Russell and City Clerk Brian Davis.

**NEW BUSINESS**

City Commissioner Lisa Crockett did not seek reelection so a new commissioner will need to be appointed by the city. David Westerman received write-in votes and has expressed an interest in being a commissioner. He will attend the January 2019 meeting so the commissioners can learn more about him and possibly swear him in. Commissioner Longshore stated he was interested in being the Roads & Maintenance/Animals Commissioner moving forward.

Commissioner Streit asked about holiday bonuses for some of the services. Each commissioner will pay this now and request reimbursement in January.

City Treasurer Russell presented the City of Barbourmeade Audited Financial Statements for the Year Ended June 30, 2018 which was completed by The Accounting Firm, Inc. He also presented the agreement for next year’s audit to The Accounting Firm, Inc.

**OLD BUSINESS**

There was no old business discussed.

Commissioner Budniak made a motion to adjourn the meeting. Commissioner Longshore seconded the motion. The motion passed unanimously.

The meeting was adjourned at 8:18 p.m.

Bryan Coomer, Mayor

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Attest: Brian Davis, City Clerk

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